

WIC SCREENINGS

**IMMUNIZATION, LEAD, AND
HEMOGLOBIN/HEMATOCRIT**

Illinois Department of Human Services October 2025

Resources Needed for Training

- Illinois WIC Policy: Certification Standards Section 6 and 13
- Addenda:
 - *IWIC Flow Sheets*
 - *USDA WIC Nutrition Risk Manual*
 - *IWIC Nutrition Risk Criteria*
 - *Biochemical Collection Guidance*
 - *NPS Documenting in WIC MIS*

Community Health Training Center

<https://springfieldul.org/chtcr/resources/wic-policy-and-procedure-manual>

Policy Review: Certification Standards Section 6 & 13

Section 6.1 Assess General Information

Section 6.3 Biochemical Assessment

Section 6.4 Deferral of Anthropometric and Biochemical Data

Section 13.3 Immunization Screening and Referral

Section 13.4 Blood Lead Screening

Why Change?



NUTRITION RISK CRITERIA ARE USED TO DETERMINE ELIGIBILITY FOR WIC. COLLECTING RELEVANT INFORMATION IN AN ORGANIZED AND THOROUGH MANNER FACILITATES RISK ASSIGNMENT.



THE LAB SCREEN IN THE WIC MIS HAS BEEN RE-STRUCTURED TO IMPROVE THE ACCURACY OF THE DATA BEING ENTERED AND ENSURE ALL STAFF ARE ENTERING THE DATA IN A CONSISTENT MANNER ACROSS THE STATE.

| Height/Weight | | | | Screenings | |
|------------------------------|-------------------------------|----------|----------|------------|-------------------|
| Immunization | | | | | |
| Date | * Immunization Status | * Action | | | |
| | | | | | |
| <div>Add Remove</div> | | | | | |
| Lead | | | | | |
| Date | * Lead Test In Last 12 Months | Result | * Action | | Notes |
| | | | | | |
| <div>Add Remove</div> | | | | | |
| Hemoglobin/Hematocrit | | | | | |
| * Date | Non-WIC Data | HGB | HCT | No Blood | Exemption Reasons |
| Notes | | | | | |
| | | | | | |
| <div>Add Remove</div> | | | | | |

| Infant/Child Height/Weight | | | | Screenings | | Growth Chart | |
|------------------------------|-----------------------------|---------------------|----------|------------|-------------------|--------------|--|
| Immunization | | | | | | | |
| Date | Immunization Status | | * Action | | Notes | | |
| | | | | | | | |
| <div>Add Remove</div> | | | | | | | |
| Lead | | | | | | | |
| Date | Lead Test In Last 12 Months | 3.5 µg/dL or Higher | * Action | | Notes | | |
| | | | | | | | |
| <div>Add Remove</div> | | | | | | | |
| Hemoglobin/Hematocrit | | | | | | | |
| Date | Non-WIC Data | HGB | HCT | No Blood | Exemption Reasons | Notes | |
| | | | | | | | |
| <div>Add Remove</div> | | | | | | | |

WIC MIS DOCUMENTATION
UPDATED LAB SCREEN

LAB Screen

No changes to the
Anthropometric Data
grid or the
birth/prenatal
questions.

Infant/Child Height/Weight

Screenings

Growth Chart

Anthropometric Data English(SAE) Metric

| | | | | | Weight | | | Height | | | | | | | | | |
|--|-------------------------------------|---------------|----------|-----|--------|------|--------------------------|--------|-------|-----|--------------------------|-----|---------|--------|--------|-------|----------|
| | Non-WIC | * Anthro Date | Act. Age | AGA | * lbs | * oz | ? | * in | * 1/8 | R/S | ? | BMI | BMI/Age | Wt/Age | Ht/Age | Wt/Ln | ? Reason |
| | <input checked="" type="checkbox"/> | 01/24/2025 | 5 m, 0 d | | 16 | 2 | <input type="checkbox"/> | 25 | 3 | R | <input type="checkbox"/> | N/A | N/A | 67.81 | 56.70 | 70.75 | |
| | <input checked="" type="checkbox"/> | 08/24/2024 | 0 days | | 7 | 6 | <input type="checkbox"/> | 19 | 4 | R | <input type="checkbox"/> | N/A | N/A | 59.63 | 58.13 | 61.40 | |

Add

Remove

* Birth Weight

7 lbs 6 oz ☐ Unknown

Weight Change

8 lbs 12 oz

* Birth Length

19 in 4 1/8 ☐ Unknown

Height Change

5 in 7 eighths

* Completed Weeks of Gestation

38 ☐ Unknown

Time Interval

5 m, 0 d

Save

Cancel

Next

IMMUNIZATION SCREENINGS

| Immunization | | | |
|--------------|-----------------------|----------|-------|
| Date | * Immunization Status | * Action | Notes |
| 10/07/2025 | <div>▼</div> | | |
| | Current | | |
| | Not Current | | |
| | Record not available | | |

Add

Remove

| Immunization | | | |
|--------------|-----------------------|---|-------|
| Date | * Immunization Status | * Action | Notes |
| 10/07/2025 | | ▼ | |
| | | No Action Needed | |
| | | Educated on Recommended Schedule | |
| | | Referral Provided and Documented | |
| | | Educated on Schedule and Referral Provided and Documented | |

Add

Remove

Policy Review:

Certification Standards Section 13.3

Section 13.3 – Immunization Screening and Referral

- WIC's role related to infant and child immunization status is to screen & refer:
 - **Screen:** Check the immunization status of infants and children during certification and recertification.
 - **Refer:** Direct families to health care providers or clinics when immunizations are due or missing.
- Must use a documented record.
- Immunization records are requested for infants and children during the certification and health screening process; however, immunization records are not required to obtain WIC services.

Immunization Screening

The screenshot shows a form titled "Immunization". It contains a table with two columns: "Date" and "* Immunization Status". The "Date" column has a value of "10/07/2025". The "* Immunization Status" column has a dropdown menu open, showing three options: "Current", "Not Current", and "Record not available". Below the table are two buttons: "Add" and "Remove".

| Date | * Immunization Status |
|------------|-----------------------|
| 10/07/2025 | ▼ |

Current
Not Current
Record not available

Add Remove

| Choice | When to Use |
|----------------------|---|
| Current | If a documented record is reviewed and status is current |
| Not Current | If a documented record is reviewed and status is not current |
| Record not Available | If a documented record is not available, verbal immunization status is not acceptable |

Immunization Screening

| * Action | Notes |
|--|-------|
| <div><div>▼</div><div>No Action Needed Educated on Recommended Schedule Referral Provided and Documented Educated on Schedule and Referral Provided and Documented</div></div> | |

| Action Choice | Status Chosen |
|---|--|
| No Action Needed | <ul style="list-style-type: none">CurrentRecord not Available |
| Educated on Recommended Schedule | <ul style="list-style-type: none">Not Current |
| Referral Provided and Documented | <ul style="list-style-type: none">Not CurrentRecord not Available |
| Educated on Schedule and Referral Provided and Documented | <ul style="list-style-type: none">Not CurrentRecord not Available |

Use this guide to determine what Action is needed based on the Status that was chosen.

If caregiver indicates status is current but documentation is not available, it is appropriate to indicate No Action Needed and add a note in the Notes column indicating this information.

Infant/Child Height/Weight

Screenings

Growth Chart

Immunization

| | Date | * Immunization Status | * Action | Notes |
|--|------------|-----------------------|----------------------------------|-------|
| | 09/19/2024 | Record not available | Referral Provided and Documen... | |
| | | | | |

Add

Remove

IMMUNIZATION DEMONSTRATION

Immunization Screenings

Women

Grid included in the Screenings Tab; however, it is not expected information for women will be added and the ability to Add a row to the grid is disabled.

Lead

| | Date | Lead Test In Last 12 Months | Result | Action | Notes |
|---|------------|-----------------------------|--------|--------|-------|
| ▶ | 10/09/2025 | ▼ | | | |
| | | | | | |
| | | Yes | | | |
| | | No | | | |
| | | Unknown | | | |

Add

Remove

Lead

| | Date | Lead Test In Last 12 Months | Result | Action | Notes |
|---|------------|-----------------------------|-------------------|--------|-------|
| ▶ | 10/09/2025 | ▼ | | | |
| | | | | | |
| | | | 5 µg/dL or higher | | |
| | | | Less than 5 µg/dL | | |
| | | | Unknown | | |

Add

Remove

Lead

| | Date | Lead Test In Last 12 Months | Result | Action | Notes |
|---|------------|-----------------------------|--------|----------------------------------|-------|
| ▶ | 10/09/2025 | ▼ | | | |
| | | | | | |
| | | | | No Action Needed | |
| | | | | Referral Provided and Documented | |

Add

Remove

LEAD SCREENING

Policy Review

Certification Standards Section 13.4

Section 13.4 – Blood Lead Screening

- WIC's role in lead exposure prevention and reduction is to screen and refer.
- As part of the WIC Assessment, all WIC applicants must be asked if they've had a blood lead test within the past 12 months.
 - If yes, staff should include the results in WIC MIS and offer education and counseling as appropriate.
- If a child has not received a blood lead test, they must be referred to their healthcare provider or other program to obtain one.

| Result |
|-------------------|
| ▼ |
| 5 µg/dL or higher |
| Less than 5 µg/dL |
| Unknown |

| Result |
|---------------------|
| ▼ |
| 3.5 µg/dL or higher |
| Less than 3.5 µg/dL |
| Unknown |

Lead Screening

Values

| | |
|---|---------------------|
| Women & Infants | 5 ug/dL or higher |
| Children | 3.5 ug/dL or higher |
| If the above values chosen, risk would assign | |

Lead result can be verbal, documentation is not required

Lead

| | Date | * Lead Test In Last 12 Months |
|---|------------|---|
| ▶ | 10/07/2025 | <div>▼</div> |
| | | <div>Yes</div> <div>No</div> <div>Unknown</div> |

Add

Remove

Lead Screening

| Choice | When to Use |
|---------|---|
| Yes | If a test has been completed in the last 12 months |
| No | If a test has not been completed in the last 12 months |
| Unknown | If it is unknown whether a lead test has been completed in the last 12 months |

| * Action | Notes |
|----------------------------------|-------|
| ▼ | |
| | |
| No Action Needed | |
| Referral Provided and Documented | |

| Lead Test in Past 12 Months? | Value | Action |
|---|--|--|
| Yes | <ul style="list-style-type: none"> • 5 ug/dL or higher • 3.5 ug/dL or higher | <ul style="list-style-type: none"> • Referral Provided and Documented • No Action Needed |
| Yes | <ul style="list-style-type: none"> • 5 ug/dL or less • 3.5 ug/dL or less | No Action Needed |
| Value will be blank if response to Lead Test in Past 12 Months is No or Unknown | | |

If caregiver indicates Yes, lead test in the last 12 months and result is high, it is appropriate to indicate No Action Needed if being followed by health care provider and add a note in the Notes column indicating this information.

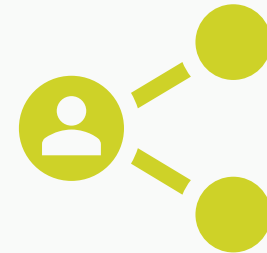
Local Agency & Blood Lead Screening

- **Question** – Our agency provides blood lead testing; how would we document that?
- **Answer** – If the blood lead test has not been completed within the past 12 months at the time of certification, mark “No” under the “Lead Test in Past 12 Months” and select “Referral Provided and Documented” in the Action column. Once your agency’s lead program receives the test results, staff should add a new row in the lead grid with the updated information.

What does Provided and Documented Mean?



Referral Provided and Documented



A Referral to Lead Prevention/Screening is added on the Referrals screen, and if applicable a Community Resource is added.

Referrals

| | Date | * Type | * Referred To | Referred | Declined | Enrolled |
|--|------------|--------|--------------------------------|-------------------------------------|--------------------------|--------------------------|
| | 06/06/2025 | HH | References for Family Services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Add

Remove

Community Resources

Save

Cancel

Next

REFERRAL
DEMONSTRATION

Hemoglobin/Hematocrit

| | * Date | Non-WIC Data | HGB | HCT | No Blood | Exemption Reasons | Notes |
|---|------------|--------------------------|-----|-----|--------------------------|------------------------|-------|
| ▶ | 10/07/2025 | <input type="checkbox"/> | | | <input type="checkbox"/> | ▼ | |
| | | | | | | Bloodwork Not Required | |
| | | | | | | Deferred | |
| | | | | | | Medical Condition | |
| | | | | | | Religion | |

Add **Remove**

Save **Cancel** **Next**

HEMOGLOBIN/HEMATOCRIT SCREENING

Policy Review:

Certification Standards Section 6.3

Biochemical Assessment

Typically, anemia screening is conducted at the following timeframes. For specific requirements, refer to policy.

Infants: Between nine and twelve months if certified at 6 months or older

***Children:** During the 1-year certification and annually thereafter

Women:

- Pregnant women collected at the earliest opportunity during pregnancy
- Breastfeeding and postpartum women, ideally completed 4-6 weeks after delivery

***When test results indicate anemia, a follow-up blood test is recommended at 6-month intervals until the results are in normal range.**

Hemoglobin/Hematocrit

| | * Date | Non-WIC Data | HGB | HCT | No Blood | Exemption Reasons | Notes |
|---|------------|--------------------------|-----|-----|--------------------------|---|-------|
| ▶ | 10/07/2025 | <input type="checkbox"/> | | | <input type="checkbox"/> | ▼ | |
| | | | | | | Bloodwork Not Required Deferred Medical Condition Religion | |

Hemoglobin/Hematocrit Screenings

Changes:

Title of the grid changed from Bloodwork to Hemoglobin/Hematocrit

| Removed | Added | Moved & Renamed |
|--|---|---|
| <ul style="list-style-type: none"> Date Created | <ul style="list-style-type: none"> Notes | <ul style="list-style-type: none"> Non-WIC to Non-WIC Data |
| <ul style="list-style-type: none"> Lead | | <ul style="list-style-type: none"> Date of Bloodwork to Date |

Conversion of Data

Data collected and entered from the previous version of the Immunization Status and the Bloodwork grid will be converted as applicable and transferred to the new grids.



What is required?

Refer to policy for specific requirements related to the timelines for the various screenings. For the WIC MIS, if a row is added to the grid, the columns with a red asterisk (*) are a required field.