

**ILLINOIS WIC PROGRAM  
SANCTIONS DUE TO PROGRAM VIOLATIONS  
Notification Letter**

**As a WIC participant, parent/guardian/caretaker you have certain rights and responsibilities. It has come to our attention that you or your proxy has not upheld your responsibilities in the following way(s):**

- \_\_\_\_\_ Altering WIC Electronic Benefit Transfer (EBT) Card/Food Benefits (any amount)
- \_\_\_\_\_ Attempting to exchange or buy WIC Electronic Benefit Transfer (EBT) Card/Food Benefits
- \_\_\_\_\_ Cashing WIC Electronic Benefit Transfer (EBT) Card/Food Benefits reported as lost, stolen, or destroyed and the replacement WIC Electronic Benefit Transfer (EBT) Card/Food Benefits
- \_\_\_\_\_ Participating in more than one WIC program (Dual Participation)
- \_\_\_\_\_ Providing false information to obtain WIC benefits
- \_\_\_\_\_ Being suspected of selling or attempting to sell WIC foods, formula or Electronic Benefit Transfer (EBT) Card/Food Benefits (this includes social media websites)
- \_\_\_\_\_ Selling or exchanging WIC foods (this includes social media websites)
- \_\_\_\_\_ Selling, exchanging or buying WIC Electronic Benefit Transfer (EBT) Card/Food Benefits (this includes social media websites)
- \_\_\_\_\_ Verbally threatening harm to clinic or vendor staff
- \_\_\_\_\_ Physically abusive to clinic or vendor staff
- \_\_\_\_\_ Other \_\_\_\_\_

**According to Illinois WIC policies, the above action(s) resulted in:**

- \_\_\_\_\_ EDUCATION AND WARNING. Another incident may result in suspension from the WIC program.
- \_\_\_\_\_ SUSPENSION from the program until \_\_\_/\_\_\_/\_\_\_.
- \_\_\_\_\_ SUSPENSION from the program until \_\_\_/\_\_\_/\_\_\_ and REPAYMENT of the value of the Electronic Benefit Transfer (EBT) Card/Food Benefits/Cash Value Benefit.

**These violations impact the cases below:**

Participant ID #	First Name	Last Name	Participant ID #	First Name	Last Name
1.			5.		
2.			6.		
3.			7.		
4.			8.		

**This information was reviewed with:** \_\_\_\_\_ on \_\_\_/\_\_\_/\_\_\_ in Person / on Phone (circle one).

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Date

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